

Humboldt Neighborhood Association (HNA) Meeting Minutes

Date: September 19, 2026

Time: ~3:05 PM – 4:00 PM

Note: Late start (~3:05 PM) due to a previous meeting running over on the same account.

Attendees

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Lynne Randall (President)
- **Madison Wagner (Treasurer)**
- **Stacy** (Welcome! Interested in grant writing, land use, and general neighborhood engagement)
- **Jeremy Duke (Director of Technology, Secretary pro tem)**

Meeting Proceedings

3:09 PM – Opening Remarks & Introductions

Introductions were made for all present, welcoming Stacy and discussing her interest in supporting grant writing and land use initiatives.

3:12 PM – 3:35 PM – Grant Writing Discussion

- **Stay On The Grass (SOTG) Project:** SOTG reached out to HNA seeking locations for micro parks.
 - *Proposed Location:* Walk-through area in front of Jefferson High School (JHS) between Killingsworth St. and Sumner St.
 - *Fiscal Sponsorship:* HNA reached out to Northeast Coalition of Neighborhoods (NECN) to serve as the fiscal sponsor. Awaiting confirmation from Jonna.
 - *Metro Grant Application:* Plan is for HNA, under NECN's umbrella, to apply for the Metro grant. Ryan from SOTG will support answering application details.
- **Grant Portal & Email Setup:** Stacy needs portal access to review grant specifics.
 - An email alias grants@humboldtportland.org will be created and routed to Stacy (and secondary contacts as needed).
 - Financial documents (budget, past 2 years tax records) will be provided by Jonna at NECN once portal requirements are verified.
- **Jefferson High School Coordination:**
 - Alison (PPS) confirmed Jefferson is on board, but explicit written permission (MOU or similar) is required. Lynne will follow up with Alison. Steve will also supply a letter of

support.

- *Logistics & Maintenance:* HNA will be responsible for maintaining the 3 proposed micro parks (trash, watering). JHS will be asked regarding access to water/hoses and potential storage.
- **Next Steps:** Stacy will take the lead on the grant application with support from Ryan (target deadline: ~2 weeks). Madison will act as liaison with NECN.

3:35 PM – 3:40 PM – Schedule Updates

- **New Meeting Location:** EMSWCD (East Multnomah Soil and Water Conservation District).
- **General Meetings:** 2nd Monday of each month at Soil & Water starting in October. September meeting remains virtual-only.
- **Board Meetings:** Moved to the end of each month (4th Saturday, adjusted to 3rd Saturday in Nov/Dec due to holidays).

3:40 PM – Board Membership & Nominations Q&A

- Informal chat regarding board duties and time commitments.
- Nominations remain open prior to the October voting meeting (no prior submission required).

3:41 PM – 3:45 PM – Land Use Updates

- **Strong Empowerment Building:** Fully occupied now and features a new mural.
- **SEI Building Groundbreaking:** Lynne attended and spoke at the groundbreaking for the new SEI building on Albina.

3:46 PM – Y2C Follow-Up

- An opposition meeting organizer requested time at an upcoming HNA meeting.
- The board agreed to invite them to the September virtual meeting for a time-boxed presentation (15 minutes). Lynne will reach out.

3:51 PM – Upcoming Meeting Notes

- Bylaw amendments allowing for a Co-President role will be addressed at the next meeting.

3:52 PM – Lewis & Clark Environmental Studies Partnership

- Lynne participated in a panel discussion with Lewis & Clark students.
- **Walking Tours (9/27):** L&C students (~25 expected) will hold neighborhood walking tours starting at AME Zion. Looking for tour leaders. Stacy, Lynne, and potentially Jeremy will attend.

3:58 PM – 4:00 PM – Upcoming Elections Intentions & Adjournment

- **Officer Candidates:**
 - Madison – Treasurer

- Stacy – Grants Chair
- Jeremy – Secretary
- **Adjourned:** 4:00 PM

Action Items / To-Dos

Assignee	Task Description
Jeremy	Set up grants@humboldtportland.org email alias.
Jeremy	Send instructions on sending emails using HNA aliases to Stacy, Lynne, and Madison.
Lynne	Follow up with Alison (PPS) regarding Jefferson HS / SOTG agreement.
Lynne	Invite Y2C opposition organizer to the September virtual meeting (15 min slot).
Stacy	Lead Metro grant application effort and coordinate with Ryan and NECN.